



# CONSTITUTION

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## **PREAMBLE**

WHEREAS the Saskatchewan United Party (Sask United) recognizes that elected officials holding office are subject to fiduciary obligations to maintain public confidence and trust, and are to uphold transparent and accountable principles to ensure public welfare above personal gain.

AND WHEREAS the democratic traditions of the Province of Saskatchewan depend on public confidence in government, which fundamentally is to exist for the benefit of all residents.

NOW THEREFORE, be it resolved that the following shall form the Party Constitution which may be amended in part from time to time, as provided below:

### **1. DEFINITIONS**

*Annual General Meetings* – means the annual general meeting of Constituency Associations.

*Audited Financial Statement* – means the annual audited financial statement of Sask United.

*Board* – the Ethics and Dispute Resolution Board as defined by this Party Constitution.

*Candidate* – Any Member who stands for election as MLA for an electoral district on behalf of the Party.

*Caucus* – a group of elected Members of the Party.

*Chief Official Agent of the Party* – has the same meaning and function as prescribed by the *Election Act*.

*Code of Ethics* – is the set of ethical standards referred to in this Party Constitution at Schedule A and further referred to in the Party Bylaws.

*Constituency Associations* – the associations as defined by this Party Constitution.

*Convention Committee* – a committee established by the Leadership Council for preparation and administration of Conventions.

*Director(s) at Large* – up to three (3) directorship positions to assist the activities of the Executive Committee, as provided for in this Party Constitution.

*Election Act* – means *The Election Act, 1996* as amended.

*Ethics Board* – an elected body of five (5) persons, which has the function as set out in this Party Constitution.

*Ethics Board Nomination Standards Policy* - means standards set by the Executive Committee for accepting nominations for Ethics Board candidates for election at Conventions or appointment by the Executive Committee in the event of vacancy during intervals.

*Executive Committee* – the executive committee as defined in this Party Constitution.

*Executive Director* – chief executive hired by the Executive Committee to carry out various functions of the Executive Committee.

*Founding Members* – means a collection of residents who founded Sask United.

*Founding Principles* – the founding principles of this Party Constitution, which are not subject to amendment but may be added to.

*Interim Party Leader* – means temporary Party Leader until the appointment of a new Party Leader at a Leadership Election.

*Leadership Election* – the process of electing the Party Leader, the rules of which are set out by the Leadership Election Committee as set out in this Party Constitution and Party Bylaws.

*Leadership Election Committee* – a body established by the Ethics and Dispute Resolution Board to set out the rules and procedures of a Leadership Election in accordance with any applicable Party Bylaws.

*Leadership Review* – the process of affirming the Party Leader or triggering a Leadership Election as set out in this Party Constitution.

*Legislature* – The legislature of the Province of Saskatchewan.

*Mandate* - the Mandate of the Party Constitution, which is not subject to amendment but may be added to.

*Member(s)* - is a person or body of persons who have a membership with the Party as set out in this Party Constitution.

*Official Role* – means any Member of the Party, or any person, who on a volunteer basis or for fees, by way of contract or employment, works for the Party or for any Member of the Party within the Legislative Assembly or Caucus, or any Member of the Party who holds or is declared as seeking any office within the Party, Candidates, Members of the Legislative Assembly or Caucus.

*Party* – means Sask United.

*Party Auditor* - has the same meaning and function as prescribed by the *Election Act*.

*Party Bylaws* – means the enacted Sask United Party Bylaws referred to in this Party Constitution.

*Party Bylaw Amendments* – Amendments to the Party Bylaws to be administered by the Executive Committee from time to time in accordance with the Party Bylaw Amendment Procedures as set out in the Party Bylaws.

*Party Bylaw Amendment Procedures* – a set of procedures in the Party Bylaws for the carrying out of Party Bylaw Amendments.

*Party Constitution* – means this Constitution of Sask United.

*Party Constitution Amendments* - a set of proposed amendments adopted at CAs, Regional Meetings or Leadership Council meetings, which seeks to propose amendment(s) to this Party Constitution at Conventions in accordance with the Party Constitution Amendments Procedures in the Party Bylaws.

*Party Constitution Amendment Procedures* - a set of procedures in the Party Bylaws for the carrying out of Party Constitution Amendments.

*Party Convention* – means the annual general meeting of Sask United.

*Party Policy Statement* – an advertised and public statement of the Party’s policies with respect to various issues of public concern.

*Policy Resolution(s)* – resolution(s) of CA’s, Regional Meetings or Leadership Council meetings seeking proposed amendment(s) to the Party Policy Statement.

*Policy Resolution Procedures* – the manner of administering Policy Resolutions as prescribed by the Party Bylaws.

*President’s Report* – means the President’s summary and annual report presented at the annual Party Convention.

*Province* – means the Province of Saskatchewan.

*Provincial Candidate Nomination Standards Policy* – means standards set by the Executive Committee for accepting nominations for potential candidates to represent electoral districts in Provincial Elections.

*Provincial Election* – means a provincial election of the Province of Saskatchewan.

*Provincial Election Year* – means the calendar year in which a provincial election is to take place as determined by Saskatchewan Elections.

*Recall Procedure* – the process of removing a candidate of a CA or removing an elected Member of a CA from the Party as identified by the Party Bylaws.

*Regional Directors* – six (6) appointed directors appointed by the Director of Constituency Associations to work with CA’s in its region and to chair Regional Meetings in its Regional Zone.

*Regional Zones* – six (6) designated regions of the Province as classified by the Executive Committee, which CA's are classified into.

*Regular Meeting(s)* – regular meetings or meeting of the Executive Committee to carry out its function.

*Social Media and Press Policy* – an internal Party policy created by the Executive Committee regarding social media and press activity of CA's, Members, Special Members or any other person having an Official Role within the Party.

*Special Meeting(s)* – special meeting or meetings of the Executive Committee to carry out its function regarding an extraordinary or urgent matter.

*Special Members* - is the body of persons as set out in this Party Constitution.

## **2. OUR MANDATE**

WE THE MEMBERS of Sask United commit to:

- 2.1 Acknowledge the supremacy of God and the rule of law as enshrined in Canada's constitution, the *Canadian Charter of Rights and Freedoms* 1982 (the "Charter").
- 2.2 Recognize the dignity of all persons who are born free with inalienable rights.
- 2.3 Establish the best interests of Saskatchewan first by exercising maximum provincial autonomy through the powers enshrined to the Province pursuant to Section 92 of the *Constitution Act, 1867* and any other applicable unwritten constitutional principles at all times in favour of the Province over federal and/or international interests, while maintaining that a strong Saskatchewan, is the Province's contribution to a stronger Canada.
- 2.4 Eliminate the influence of private interests and any other organizations on public officials, who do not espouse the best interests of Saskatchewan first.
- 2.5 Guide ourselves with a solemn declaration to provide responsible, compassionate, transparent, accountable and ethical governance for Saskatchewan residents based on our Founding Principles.

## **3. FOUNDING PRINCIPLES**

WE THE MEMBERS of Sask United affirm that:

- 3.1 We will adhere to our Mandate and Founding Principles in action and not just by statements.
- 3.2 We value and recognize the unique heritage of Saskatchewan and its traditions, including those of Indigenous and non-Indigenous peoples.

- 3.3 We trust the residents of Saskatchewan to live their lives in accordance with the richness of their traditions, cultures and belief systems, and set out to reduce the role and size of government in the everyday life of residents while recognizing that government should exist to maximize quality of life as a servant and not master of residents.
- 3.4 We acknowledge the role of government includes an obligation to proactively advocate for the best interest of Saskatchewan first in all national and international affairs.
- 3.5 We recognize that all residents of Saskatchewan have human rights as defined by statute, common law and the *Charter* and we maintain that all actions of the government shall be guided by adherence to such rights, and that government has an obligation to demonstrably justify any infringement of *Charter* rights in a public, transparent and accountable manner.
- 3.6 We emphasize that supporting opportunities for all residents, based on merit free from discrimination, best serve equality for all residents.
- 3.7 We recognize that the family unit is the bedrock of society and that government must primarily account for the restoration, benefit and protection of the family unit to support its ability to thrive and prosper, while maximizing its right to self-determination in choosing the values preferred by each family unit to raise and teach its children.
- 3.8 We recognize the indispensable right to private property for all residents and oppose incursion of such rights by federal or international interests.
- 3.9 We value our youth and senior citizens by ensuring ethical education for our children, while caring for our senior citizens with support to the full extent possible.
- 3.10 We recognize the importance of economic growth and job creation and the significance of our vital industries to Saskatchewan's economy and are committed to supporting the success of such industries in our pursuit of putting Saskatchewan first.
- 3.11 We recognize the role of the employer-employee relationship without intrusive government involvement, while protecting the rights of the worker without overreach into the operations of the employer.
- 3.12 We are committed to balanced budgets, while responsibly addressing inherited deficits by systemically reducing unnecessary programs and bureaucracy.
- 3.13 We are committed to favour tax deductions, while reducing the size of government.

- 3.14 We are committed to an effective health care system, which should include an emphasis on preventative care while maintaining robust treatment. We believe in a small and efficient health bureaucracy, a provincially sovereign system, privacy of health information, restoring the autonomy of the patient-doctor relationship and increasing health care providers to improve the administration of health, while proactively improving the wellbeing of residents to gradually reduce reliance on health care over time.
- 3.15 We believe reconciliation with our Indigenous and First Nations communities begin with support for meaningful economic policies for the prosperity and wellbeing of such communities and establishing a collaborative path for a united Saskatchewan beneficial to all residents.
- 3.16 We promote personal responsibility of residents, while focusing on important social programs to address the underlying causes and needs of those who require support.
- 3.17 We support effective law enforcement to reduce crime in our communities and seek to provide justice system officials with the means to improve the administration of justice by increasing efficiency, access to justice and to reduce the time and capital expense on residents.
- 3.18 We recognize the value and benefit of technological advancements, while at the same time set out to responsibly examine ethical and health implications in a manner, which ensures the safety and wellbeing of our residents.
- 3.19 We recognize the richness of our diverse population, while at the same time measuring our immigration policies to maintain and improve the standard of life of our current residents, while also protecting Saskatchewan's traditions and way of life.
- 3.20 We commit to environmental stewardship by governing responsible and sustainable exploration, development, renewal and conservation of our natural resources in the most competitive and balanced way, while diligently promoting clean air, water and land for our residents.
- 3.21 To the greatest extent possible, we commit to establishing policy of affordable food, water and energy security for all Saskatchewan residents.

#### **4. PARTY GOVERNANCE**

##### **A. Membership**

- 4.1 All natural persons ordinarily resident in the Province are eligible for membership as Members who are:
  - i. 18 years of age or older;
  - ii. A Canadian citizen or permanent resident of Canada;

- iii. Affirm the Mandate and Founding Principles of the Party;
  - iv. Have paid the prescribed fee and met any other requirements as may be prescribed by the Executive Committee.
- 4.2 All Members in good standing shall be entitled to vote at Party Conventions, their electoral district Constituency Association (CA) meetings and Annual General Meetings (AGM), Regional Meetings of their Regional Zone and other applicable meetings.
- 4.3 All natural persons not ordinarily resident in the Province are eligible for membership as Special Members who are:
  - i. 18 years of age or older;
  - ii. A Canadian citizen or permanent resident of Canada;
  - iii. Affirm the Mandate and Founding Principles of the Party;
  - iv. Have paid the prescribed fee and met any other requirements as may be prescribed by the Executive Committee.
- 4.4 Special Members in good standing shall not be entitled to vote at any CA AGM, other applicable CA meetings, Regional Meetings or Conventions of the Party but may be appointed as Directors at Large.
- 4.5 The terms and conditions of all memberships shall be as prescribed by the Executive Committee including conditions for renewal.
- 4.6 All memberships are subject to termination and all applications for membership may be subject to denial on the following grounds:
  - i. Lapse in membership term and failing to renew by the prescribed time;
  - ii. Failure of payment of the prescribed fee for membership as determined by the Executive Committee;
  - iii. Resignation of the Member or Special Member on the date in which such resignation is received in writing by the Party in a manner as set forth by the Executive Committee; and
  - iv. For conduct unbecoming of a Member while holding an Official Role in the Party as determined by the Ethics and Dispute Resolution Board (the “Board”) in accordance with the Code of Ethics and any applicable Party Bylaws.

## **B. Party Leader**

- 4.7 The Founding Members shall appoint the first Party Leader until the Party’s first Convention, which shall automatically trigger a Leadership Review.

- 4.8 In addition to the Party's first Convention, a Leadership Review shall also take place:
- i. At every third Convention, provided that such Convention is not held during a Provincial Election Year, in which case it shall be held at the Convention following such Provincial Election Year;
  - ii. At a special leadership meeting to be held as soon as possible following a Provincial Election, in which the Party fails to form government;
  - iii. At the passage of a resolution by secret ballot unanimous vote of the Board, with one vote per Member, in a special meeting called for such purpose in accordance with the Party Bylaws in non-Provincial Election Years; or
  - iv. At the passage of a resolution by secret ballot vote of fifty percent (50%) or more majority of the Leadership Council, except the Executive Committee's employees, contractors or staff, with one vote per Member, in a special meeting called for such purpose in accordance with the Party Bylaws in non-Provincial Election Years.
- 4.9 In the case of a Leadership Review:
- i. All Members eligible to vote on matters at a Convention, shall be eligible to vote in the Leadership Review by secret ballot with "yes" or "no" to the question, "Do you support the current leader to remain leader of the Party?"; and
  - ii. The number of votes cast "yes" and "no" shall be announced to the Members present at the meeting and a result of less than 51% casting "yes", shall trigger a Leadership Election.
- 4.10 A Leadership Election shall take place whenever the Party Leader:
- i. Loses a Leadership Review vote;
  - ii. Publicly resigns or resigns in writing directed to the Secretary of the Executive Committee;
  - iii. Retires;
  - iv. Is medically incapable of performing his or her duties; or
  - v. Dies.
- 4.11 In the event that the position of Party Leader or Interim Party Leader becomes vacant, the Executive Committee shall at the earliest possible opportunity, arrange for the election of an Interim Party Leader by a simple plurality vote of Caucus, provided that there are not less than three (3) Members of the Legislature in Caucus.

- 4.12 Provided that the position of the Party Leader or Interim Party Leader becomes vacant and there are less than three (3) Members of Legislature in Caucus or Caucus has three (3) or more Members of Legislature but fails to appoint an Interim Party Leader within fourteen (14) days of being provided an opportunity to vote by the Executive Committee, the Executive Committee shall appoint a Member as the Interim Party Leader in its sole and unfettered discretion by majority vote.
- 4.13 The Interim Party Leader shall not be eligible for candidacy in the Leadership Election and no Member shall be compelled to act as Interim Party Leader.
- 4.14 The Interim Party Leader shall have all rights and duties of a Party Leader until such time that a Party Leader is elected at a Leadership Election or their position is vacant due to one of the following reasons:
- i. Publicly resigns or resigns in writing directed to the Secretary of the Executive Committee;
  - ii. Retires;
  - iii. Is medically incapable of performing his or her duties; or
  - iv. Dies.
- 4.15 The Board shall appoint a Leadership Election Committee, who shall establish the rules and procedures of the Leadership Election in accordance with any applicable Party Bylaws.

### **C. Executive Committee**

- 4.16 The Founding Members shall appoint the first Interim Executive Committee and any vacancies thereto, including any Directors at Large and such appointed Members, may remain in such role until the Convention following the first Provincial Election.
- 4.17 Subject to the provision directly above, the Party Leader shall at any time appoint and replace the Executive Committee including any Director(s) at Large, upon such terms and conditions as deemed appropriate by it.
- 4.18 There shall be up to three (3) Directors at Large, which may consist of Members or Special Members, who shall be considered as additional members of the Executive Committee with all rights, privileges, responsibilities and boundaries of the Executive Committee, except for the right to vote.
- 4.19 The Executive Committee shall consist of the following nine (9) positions:
- i. President;
  - ii. Vice-President;
  - iii. Secretary;
  - iv. Treasurer;
  - v. Director of Membership, Fundraising and Volunteers;
  - vi. Director of Communications;

- vii. Director of Constituency Associations;
- viii. Director of Candidate Nominations, Recalls, Ethics and Disputes; and
- ix. Director of Policy and Governance.

4.20 A Member of the Executive Committee may be appointed to two or more positions within the committee but shall only hold one vote in any motion. Further, the Executive Committee shall not consist of less than three (3) persons at any given time.

4.21 The Executive Committee shall be responsible for the oversight of administration and operations of the Party, including financial and budgetary administration and shall meet with the Party Leader as requested. In fulfillment of such obligations, the Executive Committee shall have the authority to employ, contract and terminate any executive(s) including an Executive Director, assistants or staff and external professional services upon such terms and conditions deemed appropriate by it, for the carrying out of any day-to-day administration and operations necessary for the fulfillment of the Party operations for which the Executive Committee is tasked. All such decisions of the Executive Committee shall be conducted by majority (secret ballot) vote in accordance with any applicable Party Bylaws.

4.22 The Executive Committee may amend or adopt provisions within the Party Bylaws from time to time, as it deems fit and appropriate.

4.23 The President shall:

- i. Chair the Executive Committee and have general oversight of the functions of the Party and shall have the option to attend any meetings of the Party, except for Caucus;
- ii. Have general oversight of Party governance and a member of all Party policy meetings, except such meeting within Caucus;
- iii. Meet with the Party Leader as required; and
- iv. Provide the President's Report at the annual Convention.

4.24 The Vice-President shall:

- i. Shall act as President in the absence of the President, provided that the President is unable, unwilling or has delegated such authority to the Vice-President; and
- ii. Assist the President in the fulfillment of its duties or the duties of any other Member of the Executive Committee as directed by the President.

4.25 The Secretary shall:

- i. Maintain or cause to be maintained in organized and secure form; all non-financial records and seal of the Party; and
- ii. Record minutes of meetings of the Executive Committee and the Leadership Council.

4.26 The Treasurer shall:

- i. Ensure that a Chief Official Agent of the Party is at all times maintained and fulfilling their obligations pursuant to the *Election Act*, and any other applicable statute with respect to financial or tax related matters;
- ii. Ensure the systemic supply of all information required by the Chief Official Agent from various aspects of the Party's operations, in an organized and diligent manner;
- iii. Ensure that a Party Auditor is at all times maintained and fulfilling their obligations pursuant to the *Election Act*;
- iv. Maintain or cause to be maintained in organized and secure form; the Party's financial records and prepare financial statements and reports as necessary including an internal financial statement to the Executive Committee at each general meeting of the Executive Committee; and
- v. Ensure that an Audited Financial Statement is presented at each Convention beginning at the second Convention of the Party.

4.27 Director of Memberships, Fundraising and Volunteers shall:

- i. Manage memberships for the Party;
- ii. Establish fundraising campaigns;
- iii. Collaborate with the Treasurer and the Executive Committee's staff and contractors to propose budgets for various activities of the Party to be approved by the Executive Committee as a whole;
- iv. Manage and establish processes for volunteering.

4.28 The Director of Communications shall:

- i. Manage and establish communication policies and procedures as between various bodies of the Party in accordance with the Party Constitution and any applicable Party Bylaws;
- ii. Manage external communications for general Party promotion including advertisements and other promotional material as approved by the Party Leader. For greater certainty, the Director of Communications shall not act to create policy communications and shall ensure that all external communications are in accordance with the Party Policy Statement.

4.29 The Director of Constituency Associations shall:

- i. Manage all CA affairs in accordance with the Party Constitution and Party Bylaws; and
- ii. Appoint up to six (6) Regional Directors as may be necessary to oversee and collaborate with CA's within the six Regional Zones.

4.30 The Director of Candidate Nominations, Recall, Ethics and Disputes shall:

- i. Manage candidate nominations by creating the Provincial Candidate Nomination Standards Policy;
- ii. Ensure the proper administration of the Candidate Recall Procedures in accordance with this Party Constitution and Party Bylaws; and
- iii. Ensure proper administration of the Board in accordance with this Party Constitution and Party Bylaws and act as a liaison between the Executive Committee and the Board, as may be necessary.

4.31 The Director of Policy and Governance shall:

- i. Administer Party Bylaw Amendment proposals to the Executive Committee which aims to ensure efficient and effective functioning of the Party's various functions and committees including the Board;
- ii. Ensure proper administration of Policy Resolutions throughout the Party in compliance with the Policy Resolution Procedures as prescribed by the Party Bylaws;
- iii. Ensure proper administration of Party Constitution Amendments throughout the Party in accordance with the Party Constitution Amendment Procedures of the Party Bylaws; and
- iv. Ensure general compliance with the Party Constitution and Party Bylaws throughout the Party and provide directives as necessary.

4.32 The President or Party Leader may impose additional obligations or duties not contemplated by this Party Constitution upon any position of the Executive Committee.

4.33 Notice for Regular Meetings of the Executive Committee shall be provided by the President, Vice-President or at least fifty percent (50%) of the membership of the Executive Committee by way of email and shall not amount to less than seven days' notice.

4.34 Notice for Special Meetings of the Executive Committee shall be provided by the President, Vice-President or at least twenty-five (25%) of the Members of the Executive Committee by way of email and shall not amount to less than twenty-four (24) hours' notice, but any Special Meeting may proceed on shorter notice, provided that all Members of the Executive Committee waive the prescribed notice requirement.

4.35 Quorum for meetings of the Executive Committee shall consist of no less than two-thirds (2/3) of its Members and motions shall be determined by majority vote.

4.36 Any member of the Executive Committee or Director at Large may be removed from such position by three quarters (3/4) majority secret ballot vote of the Executive Committee, absent the impugned party, on a motion for removal in accordance with the process as identified in the Party Bylaws.

## **D. Constituency Associations**

- 4.37 Subject to the other provisions of this Party Constitution and Party Bylaws, Members may form a CA in the electoral district in which they reside, for the purpose of establishing a representative political unit of the will of its electoral district within the Party.
- 4.38 CA's shall be classified into one of six (6) Regional Zones as classified by the Executive Committee and each such zone shall have a Regional Director appointed by the Executive Committee who assists CA's in its specified Regional Zone and reports to the Executive Committee as required.
- 4.39 Members seeking to form a CA must first obtain approval of the Party and must meet the following minimum requirements in addition to any other requirements as may be set forth by the Executive Committee:
- i. A minimum of four (4) Members seek to hold an executive position within the CA electoral district;
  - ii. All four (4) Members are in good standing and affirm the Mandate and the Founding Principles;
  - iii. The application of the said Members include a draft CA Constitution to be adopted at a future AGM in acceptable form, which is not in conflict with the Party Constitution or Party Bylaws;
  - iv. Apply to the Party by prescribed form as set out by the Executive Committee; and
  - v. Receive written approval and registration from the Executive Committee prior to conducting any official affairs on behalf of the Party in its electoral district.
- 4.40 In addition to hosting community events, fundraising and supporting campaigns, CA's shall have the primary responsibility of fielding candidate nominations for its electoral district to represent the will of its Members, subject to the rules as set out in the Provincial Candidate Nomination Standards Policy as prescribed by the Executive Committee.
- 4.41 CA's shall also adopt and administer Recall Procedures pursuant to the Party Bylaws and refer official complaints regarding any Member holding an Official Role in its constituency to the Board.
- 4.42 Further, CA's should administer Policy Resolutions and Party Constitution Amendments in accordance with the Party Constitution Amendment Procedures to be presented at Regional Meetings as prescribed by the Party Bylaws.
- 4.43 CA's shall provide their Regional Director a list of every known Member including contact information, list of donations, list of volunteers and any other information upon the request of the Regional Director.

- 4.44 To remain in good standing with the Party, CA's must at minimum:
- i. Remain in compliance with the *Election Act* including but not limited to reporting requirements, and any other legal obligations as may lawfully be required by Elections Saskatchewan;
  - ii. Uphold this Party Constitution, Party Bylaws and the Party Policy Statement;
  - iii. Remain in good standing with the Board;
  - iv. Comply with reporting requirements as required by the Executive Committee and its Regional Director;
  - v. Comply with any motion passed by the Leadership Council;
  - vi. Refrain from obtaining financing or debts of any kind, without the prior written consent of the Executive Committee;
  - vii. Conduct an initial AGM to elect an executive team consisting of a President, Vice-President, Secretary and Treasurer, and to adopt the CA's constitution; and
  - viii. Conduct subsequent AGM's and regular meetings to carry on the business of the CA in the ordinary course.
- 4.45 Voting at CA AGM's or other applicable meetings of the CA is limited to Members residing in the electoral district of the CA and having held a membership in the party for no less than twenty-one (21) days.
- 4.46 For CA AGM's for which a vote of Members of the electoral district may be required, the CA executive must provide a minimum of fourteen (14) days' notice and a maximum of twenty-one (21) days' notice to all reasonably known Members residing in its electoral district.
- 4.47 Where the Leadership Council or the Executive Committee determines the conduct of any particular CA to be in violation of the Party's Mandate, Founding Principles, Party Constitution or Party Bylaws, or deemed inconsistent with the Party's Policy Statement, the CA is subject to any direction as deemed appropriate by majority motion of the Leadership Council or the Executive Committee.

#### **E. Leadership Council**

- 4.48 The Leadership Council shall consist of the Party Leader, the Executive Committee including any of its employees, contractors or staff deemed appropriate by it, a representative of caucus and the President or its delegate of each CA.
- 4.49 The Leadership Council shall at minimum meet once every twelve (12) months and shall also meet:
- i. by notice of the Party Leader;
  - ii. by notice of the President; or

iii. by notice of at least one-third (1/3) of all CA Presidents.

- 4.50 The Leadership Council may consider motions for Party Constitution Amendments and Policy Resolutions in accordance with the Party Bylaws.
- 4.51 Quorum for a meeting of the Leadership Council shall consist of more than fifty (50) percent of its membership, excluding the Executive Committee's employees, contractors or staff.
- 4.52 Voting of the Leadership Council shall be by majority secret ballot vote with each member having one vote, excluding the Executive Committee's employees, contractors or staff.
- 4.53 Minutes of Leadership Council meetings shall be taken by the Secretary of the Executive Committee and upon request, provided to the President of any CA in good standing. At minimum, the minutes shall include a list of attendees and all motions passed.

#### **F. Ethics and Dispute Resolution Board**

- 4.54 The Board shall administer official internal ethical complaints pursuant to the Code of Ethics of this Party Constitution and Party Bylaws, shall resolve internal non-ethical disputes including but not limited to, interpretation and application of this Party Constitution and the Party Bylaws in accordance with the process as prescribed by the Party Bylaws, and shall be vested with the power of causing to commence a Leadership Review as provided for in this Party Constitution.
- 4.55 The Founding Members shall appoint the first Interim Board until the Convention following the first Provincial Election.
- 4.56 The Board shall consist of five (5) Members, who shall be elected by secret ballot from a pool of nominated Members who satisfy the Ethics and Dispute Resolution Board Nomination Standards Policy established by the Executive Committee, for a term commencing from the date of the Convention at which they were elected, until the following Convention.
- 4.57 The positions for election of the Board shall include:
- i. Chair;
  - ii. Vice-Chair;
  - iii. Secretary;
  - iv. Ethics Commissioner; and
  - v. Dispute Resolution Officer.
- 4.58 The Chair shall chair meetings of the Board.
- 4.59 The Vice-Chair shall act as Chair in the absence of the Chair.

- 4.60 The Secretary shall take minutes of meetings and shall store all records of the Board and supply copies of such records to the Secretary of the Executive Committee.
- 4.61 Subject to all other rules of this Party Constitution and Party Bylaws, there shall be no limit as to the frequency of re-election of any Member into the Board and the Interim Board may be permitted to cause for candidacy for election at the Convention following the first Provincial Election.
- 4.62 Should there exist a vacancy due to resignation, retirement, medical incapacity or death, a vacancy in the Board at any time may be filled by appointment of the President of the Executive Committee until the next Convention.
- 4.63 No Member of the Board shall be entitled to hold any other Official Role in the Party and shall not cause their candidacy for the Board to be considered until a period of at least two (2) years since previously holding an Official Role and shall not hold an Official Role in the Party until a period of at least two (2) years after being a Member of the Board.

## **5. REGIONAL MEETINGS**

- 5.1 Each Regional Zone shall host at least one (1) annual Regional Meeting consisting of the executive of every CA in the Regional Zone including an open invitation to its Members and the Regional Zone's Regional Director shall chair such meetings.
- 5.2 The Regional Director after consultation with each President of every CA in its Regional Zone, shall provide a minimum of thirty (30) days' notice of the Regional Meeting to the Presidents of each CA or alternatively, if one-third (1/3) of Presidents of CA's in the Regional Zone provide thirty (30) days' notice to the Regional Director, a meeting shall take place.
- 5.3 Upon notice of the Regional Director or one-third (1/3) of the Presidents of every CA in the Regional Zone as provided for above, electronic notice of the Regional Meeting shall be provided to every known Member of each CA in the Regional Zone by its CA with no less than fourteen (14) days' notice.
- 5.4 Quorum for such Regional Meetings shall be majority of the CA Presidents or Vice-Presidents in the Regional Zone present along with the Regional Director.
- 5.5 Regional Directors shall ensure Regional Meetings:
- i. Complete a call for Policy Resolutions in a manner as prescribed by the Policy Resolution Procedures pursuant to the Party Bylaws;
  - ii. Complete a call for proposed amendments to the Party Constitution in a manner as prescribed by the Party Constitution Amendment Procedures pursuant to the Party Bylaws; and

- iii. Cause minutes of the meeting to be taken and thereafter provided to the Secretary of the Executive Committee and each President of the CA's of the Regional Meeting.

5.6 Members in good standing residing in the Regional Zone having paid the prescribed fee for attendance and having held a membership in the Regional Zone for a period not less than twenty-one (21) days, shall have the right to attend and vote with one vote per Member with no right of proxy voting.

## **6. CONVENTIONS**

6.1 Conventions shall take place at least once every eighteen (18) months at a time and location as determined by the Executive Committee.

6.2 In non-Election Years, Conventions shall also take place within ninety (90) days, in the event that three-quarters (3/4) of all CA's request a Convention by notice to the President.

6.3 A minimum of twenty-one (21) days' written electronic notice shall be given to all known Members identifying the time and location of the Convention to be held.

6.4 Attendance at Conventions shall be limited to Members in good standing having paid the prescribed fee for attendance at the Convention and having held a membership for a period not less than twenty-one (21) days, who shall have the right to attend and vote with one vote per Member with no right of proxy voting.

6.5 The Executive Committee shall appoint a Convention Committee who shall organize the administration of the Convention including but not limited to:

- i. Chairing the Convention;
- ii. The manner of taking attendance and accreditation;
- iii. Establishing the Convention agenda;
- iv. Preparing and organizing of nominations for the Board;
- v. Administering any applicable Leadership Review;
- vi. Organizing the presentation and administration of motions for Party Constitution Amendments and Party Policy Resolutions; and
- vii. Administering the manner of voting.

## **7. AMENDMENTS, RESOLUTIONS, CONFLICTS & COMING INTO FORCE**

7.1 This Party Constitution shall only be amended by two-thirds (2/3) majority vote of Members at Conventions and all proposals for amendments shall be considered at each Convention, the process and administration of which shall be in accordance with the Party Constitution Amendment Procedures as set out in the Party Bylaws.

- 7.2 Policy Resolutions shall only be effective with no less than two-thirds (2/3) majority vote of Members at Conventions and all motions shall be considered at each Convention, the process and administration of which shall be in accordance with this Party Constitution and the Policy Resolution Procedures as prescribed in the Party Bylaws.
- 7.3 Caucus of the Party may also propose Policy Resolutions for consideration at Conventions in a manner as prescribed by the Policy Resolution Procedures in the Party Bylaws.
- 7.4 The Executive Committee may amend or adopt provisions within the Party Bylaws from time to time, as it deems fit and appropriate.
- 7.5 None of the Party Constitution provisions under section 2 (Mandate) or section 3 (Founding Principles) shall be removed, repealed or amended, with the exception that new provisions may be incorporated into such sections. Further this provision herein shall not be amended for the life of the Party.
- 7.6 All schedules to the Party Constitution shall form as part of the Party Constitution with full force and effect.
- 7.7 Provided any provision of this Party Constitution is in conflict with the Party Bylaws or any other official document of the Party, the terms of this Party Constitution shall prevail.
- 7.8 This Party Constitution shall immediately come into force upon its proclamation by majority vote of the Founding Members and thereafter as amended at Conventions by vote of Members pursuant to the Party Bylaws.

## **8. NOTICES AND TIME**

- 8.1 Calculation of days for notice shall include all provincial or national holidays.
- 8.2 Subject to below, notices required by the Party Constitution may be given by registered mail, personal delivery, ordinary mail or email to the last known address of the recipient.
- 8.3 Notices to be provided to Members not holding an Official Role may be given by email or electronic publication of newsletters circulated by the Party to Members generally, or specifically to Regional Zones or CA's.
- 8.4 The Party Bylaws may provide further guidance on specific notice requirements for the carrying out of the functions of the Party.

## **SCHEDULE A**

### **CODE OF ETHICS**

#### **A. Purpose**

1. To hold all persons to whom this Code of Ethics applies, to standards of conduct based on sound ethical principles.
2. To ensure the Party as a whole reflects its Mandate to be guided by responsible, compassionate, transparent, accountable and ethical governance.

#### **B. Application**

1. This Code of Ethics shall apply to all Members, Special Members or any other person, who holds an Official Role within the Party (hereinafter collectively as, “Persons”).
2. The Board through procedures as prescribed by the Party Bylaws, shall administer the application of this Code of Ethics upon all Persons.

#### **C. Declaration of Ethical Principles**

All Persons shall at all times:

1. Govern their conduct in accordance with this Code of Ethics and shall take this Code of Ethics seriously and encourage all other Persons to consider it as the most fundamental and core component to the success of the Party.
2. Consider the Party, its objectives, obligations, and functions; as an important political vessel for the will of residents in the democratic process of the Province and shall therefore seek to uphold their conduct to the highest standards.
3. Reject corruption and refuse to participate in any practices, which undermine the democratic traditions of the Province.
4. Conduct themselves in good faith with humility, honesty, integrity, accountability and fairness.
5. Act in the best interests of the Party, with an uncompromising view that the best interests of the Party necessarily includes adherence to this Code of Ethics at all times.

6. In the performance of their duties, exercise the care, diligence and skill that a reasonably prudent person would exercise in the carrying out of any and all designated duties.
7. Adhere to all valid laws, this Party Constitution, Party Bylaws, Party Policy Statement and any other official policy of the Party properly administered and all Persons shall immediately report any perceived violation of their own conduct or the conduct of other Persons to the Board.
8. Adhere to the Party Social Media and Press Policy and any respective Party Bylaws concerning social media and press activity.
9. Protect the confidentiality of internal Party information.
10. Disclose any material conflict of interest and refrain from participating in any perceived conflict, unless specifically permitted by the Board in advance in writing.
11. Ensure that if they are permitted to use Party funds for a specified purpose, that such funds are exclusively used for such specified purpose.
12. Avoid undue pressure upon donators for the procurement of donations by promising specific benefits in exchange for contributions or threaten the withholding of legitimate government actions if contributions are not made.
13. Avoid directly or indirectly, providing an individual(s) or an organization any item(s) of material value in exchange for the procurement of votes of any such individual(s) or organization.

All Members elected to the Legislative Assembly shall in addition to above also:

14. Adhere to the Code of Ethical Conduct of the Legislative Assembly.